



TOWN OF HOLLY RIDGE LIBERTY FESTIVAL

SATURDAY, SEPTEMBER 4TH, 2021

11AM – 10 PM (FIREWORKS @ 9 PM)

CRAFT VENDOR REGISTRATION/INFORMATION PACKET

Deadline: Friday, August 27th, 2021 to return your completed application and payment Attn: Chuck Strickland. Town of Holly Ridge, P.O. Box 145, Holly Ridge, NC 28445.

Registration fee is \$50.00 for a 10'x10' space. No electricity will be provided. There are no refunds for inclement weather.

Vendors should bring everything they need to operate their booth as well as food grade hoses; hand washing sinks; gray water containers, hand soap, money/change etc.

Set up date & time: You may set up on Saturday, September 4th, 2021 from 7:00 AM until 10:00 AM. If your set up time is longer than three hours, please advise us no later than the 27th of August to make arrangements. All vendor vehicles must be kept in designated areas.

Prices: You must prominently display prices.

Parking: Limited parking for all vendors may be available on the grounds. **NO vehicles will be allowed in the exhibition area during the festival.**

Refuse: Trash cans, recycle cans and dumpsters will be provided on the grounds for you to dispose of your refuse to keep your area clean.

Liability: You must read, sign and return the liability/hold harmless agreement.

Sign & enclose: (1) Liability Agreement; (2) Check (3) Food Vendor Application form; (4) Sales Tax ID Number (5) Copy of Liability Insurance Certificate (6) Mail the Onslow County Temporary Food Establishment Permit to Onslow County (address on application); and read and abide by all the Onslow County Temporary Food Establishment Guidelines

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FOOD VENDOR APPLICATION FORM

Name of Organization					
Point of Contact					
Address					
City		State		Zip	
Telephone					
Email Address					
NC Sales Tax ID #					
Description of Items to be Sold					

Number of Craft Vendor Spaces Needed ____ (Qty) 10 x 10 Vendor Space @ \$50.00 = \$ _____

Check or money order payable to Town of Holly Ridge is enclosed for: \$ _____

(There are no refunds due to in climate weather, but if the event is rescheduled you must contact the coordinator to confirm that you will be at the rescheduled date.)

___ Yes, I desire or ___ No, I do not desire a registration confirmation via _____ email or _____ telephone.

By signing this application, I (we) agree that we will prominently display all food prices in our food booth where easily readable by the general public and I (we) confirm that I (we) have read and understand and will abide by: (1) the Registration Information page, (2) the Liability Regulations page, (3) the Safety Information page and (4) the Onslow County Health and Safety Department Regulations.

Signature

Date

Printed Name

.....
TOHR USE ONLY below this line:

Confirmation of Registration was made via _____ email or via _____ phone call with _____

Following received from applicant: (1) signed check (2) liability agreement (3) application (4) insurance certificate (5) list of items (6) photos

TOWN OF HOLLY RIDGE

LIABILITY REGULATIONS

For any questions concerning the liability regulations, contact Town Hall or our Parks and Recreation Director, Chuck Strickland.

RELEASE AND HOLD HARMLESS AGREEMENT

The exhibitor agrees to the following:

Indemnify, save harmless, and defend the Town of Holly Ridge, its successors in interest from and against any and all claims, demands, actions, debts, liabilities and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss or damage to the property of and injuries to or death of any and all persons whatsoever, in any manner caused or contributed to by the Concessionaire, its agents, volunteers, or employees while in, upon or about the Town of Holly Ridge Grounds where the concession is located, or while going to or departing from the same, and to indemnify and save harmless the Town of Holly Ridge, its successors in interest from any liability and that the Town of Holly Ridge may suffer as the result of acts of negligence, fraud, or misconduct of any Concessionaire's agent, volunteer or employees on or about the Town of Holly Ridge Grounds.

Release the Town of Holly Ridge from any and all liability for loss or damage to property and merchandise used by the Concessionaire in the operation of the concession due to theft, fire, storm, flood and damages through any force of nature or otherwise.

I further grant the Town of Holly Ridge permission to use any photographs, motion pictures, recording or any other record of my participation in the festival for any legitimate reasons.

Vendor Signature	
Date	

SAFETY

1. **First and foremost: Safety is everyone's responsibility.** If you see anything that could or might be a safety hazard, notify the Town of Holly Ridge member immediately!!
2. **Overhead:** Be aware of overhead power lines. They are installed and maintained by our local electric company and should not be a problem for a standard 10'x10' tent, but you should still be aware of them.
3. **Underground:** We have underground electric, gas and water lines, they are supposed to be at least 18" in the ground, but they were put in by contractors, please do not drive stakes into the ground. If you sever a line, please IMMEDIATELY notify the TOHR Staff.
4. **Littering:** Littering is illegal, we have over 15 large trash receptacles around the grounds and a large garbage truck is parked behind the building, please use them.
5. **Dumping:** Do not dump vegetable oil onto the ground, you must take it home with you. It is illegal to dump oil and you may be fined and/or arrested.
6. **Grey water:** Do not dump grey water on the ground, you may be subject to County fines and/or arrest. Either retain your grey water or dump it into the barrels labeled and designated for grey water.
7. **Food Sanitation:** Onslow County Food Sanitation Rules are available on the Onslow County Health Department Website. <http://www.onslowcountync.gov/668/Environmental-Health-Division>
8. **Pets:** Pets are not allowed in the festival area.
9. **When in Doubt:** Ask a Festival Staff Member.

**NO ALCOHOL, NO FIREARMS, NO FIREWORKS ALLOWED.
SERVICE ANIMALS ONLY.**