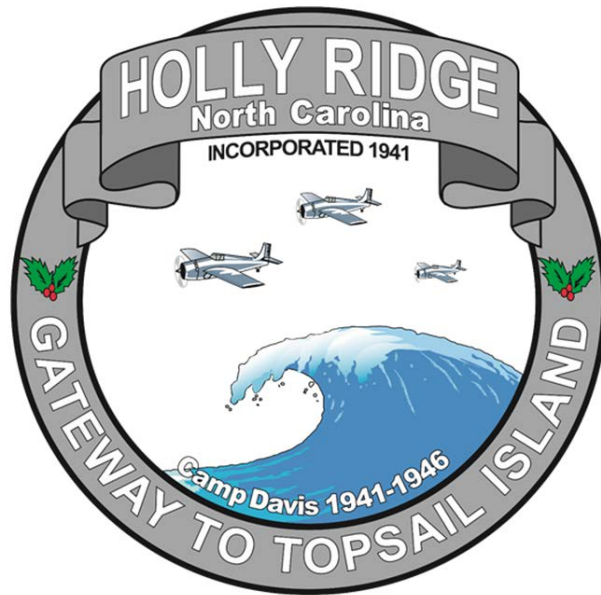


TOWN OF HOLLY RIDGE
FY 2018-2019
FEE SCHEDULE



HOLLY RIDGE FEE SCHEDULE 2018 – 2019

GENERAL FEE SCHEDULE	
Paper Copy of Ordinance	\$25.00
CD of Ordinance	\$15.00
Re-inspection Fee	\$50.00
Tech Fee	\$10.00
Fax	\$1.00 per page
Notary	\$5.00 per signature
Civil Citations	\$25.00 - \$500.00
Crash Report	\$5.00 per report
Police Report	\$5.00 per report unless victim is making the request
Fingerprints	\$10.00 for one card \$20.00 for two cards \$30.00 for three or more cards
Black & White Copy	\$0.25 per page
Color Copy	\$1.00 per page
Returned Check Fee	\$25.00 Each

SOLID WASTE CHARGES	
Garbage per cart, per month	\$12.00
Recycling per cart, per month	\$3.50

CODE ENFORCEMENT	
Lot Clearing & Mowing	Contractor Costs
Nuisance Abatement	Contractor Costs

HOLLY RIDGE FEE SCHEDULE 2018 – 2019

Park Fees

Registration Fees	Out of Town	In Town	With Lights
Leagues: (3 months) <ul style="list-style-type: none"> - Softball Team / Baseball Team - Volleyball Team - Soccer Team - Football Team 	\$325.00 \$175.00 \$220.00 \$325.00	\$325.00 \$175.00 \$220.00 \$325.00	\$375.00
Rental Fees: <ul style="list-style-type: none"> - Bathroom Picnic Pavilion (3 hrs) - Inman Picnic Pavilion (3 hrs) - Each Additional Hour - Special Permit Fee (in conjunction with a reservation to arrange for tents, multiple pig cookers, amusements such as moonwalk, dunking booth etc., or special requests - Athletic Fields (3 hrs) - Each additional Hour - Ballfield with Electricity (per Hour) 	\$20.00 \$30.00 \$5.00 \$10.00 \$20.00 \$7.00 \$24.00	\$15.00 \$22.50 \$3.75 \$10.00 \$20.00 \$7.00 \$22.00	
<i>Hours of Operation: Parks Close 11:00pm Weekdays and 12:00 Midnight on Weekends</i>			
Athletic Fields (day) Refundable Deposit/Concession Stand (day) Refundable Deposit/Concession Stand (4 hrs) Electricity/Restroom/Concession (4 hrs) Restroom/Concession (Day) Tournament Fees for Field/Restroom/Concessions (Day)	\$50.00 \$100.00 \$60.00 \$60.00 \$100.00 \$100.00	\$50.00 \$100.00 \$60.00 \$60.00 \$100.00 \$100.00	
50% Discount of Rental Price – Non-Profits – Athletic Fields & Electricity	Bonafide non-profit organizations with a tax exempt number are able to receive a 50% discount on the actual rental fee of the athletic fields and electricity. Must show proof of tax exempt status.		

HOLLY RIDGE FEE SCHEDULE 2018 – 2019

Facilities Rentals

Deposit required at the time of reservation	\$100.00
Use of the entire building for a full day 8am-11pm	\$300.00
Use of entire building per hour	\$50.00 per hour
Use of the Conference Meeting Room per hour	\$25.00 per hour
Decorating the day prior to the event	\$85.00 (3 hour maximum)
50% Discount of Rental Price – Residents	Residents of the Town of Holly Ridge are able to receive a 50% discount on the actual rental fee of the Community Center. Must show proof of being a resident. Example: current tax bill or current utility bill.
50% Discount of Rental Price – Organizations	Bonafide non-profit organizations with a tax exempt number with the exceptions of an extra ordinary event such as a natural disaster, food drive, or hurricane relief with Council's approval for an extra ordinary event. Must have proof of tax exempt number.

MISCELLANEOUS PARKS AND RECREATION FEES

Food Vendor*	\$100.00 per space
Arts & Crafts/Retail*	\$50.00 per space
Amusements	\$200.00 per space, per event
Instructor Fees	80%/20% split for all classes offered at the Community Center. The Town of Holly Ridge Parks & Recreation will retain 20% of class revenue with the remaining 80% going directly to the instructor.

*No subletting of vendor spaces.

HOLLY RIDGE FEE SCHEDULE 2018 – 2019
Building Inspections

RESIDENTIAL	
Minimum Building Permit	\$65.00
Building	\$0.14 per square foot
Docks and Piers	\$65.00 + \$0.14 per square foot
Bulkhead/Seawall/Retaining Walls	\$65.00 + \$0.14 per square foot
Deck	\$65.00 + \$0.14 per square foot
Swimming Pool	\$65.00
Moved House	\$250.00 with \$500 bond
Modular	\$65.00 + \$0.20 per square foot
Singlewide	\$200.00
Doublewide	\$250.00
Triplewide	\$300.00
Electrical	\$0.08 per square foot
Minimum Electrical	\$65.00
Electrical Change Out	\$65.00 + \$15.00 per panel
Mechanical	\$0.08 per heated square foot
Minimum Mechanical	\$65.00
Mechanical Change Out	\$65.00 per unit
Gas Piping	\$65.00 + \$20.00 per appliance
Minimum Plumbing	\$65.00 + \$10.00 per fixture
Temporary Service Pole	\$65.00
Insulation	\$65.00
Demolition	\$130.00
Minimum Housing Inspection	\$65.00
Plan Review	\$35.00
Special Inspection	\$25.00 per ¼ hour
Tech Fee	\$10.00

****DOUBLE PERMIT FEES WILL BE CHARGED FOR WORK DONE WITHOUT A PERMIT****

HOLLY RIDGE FEE SCHEDULE 2018 – 2019
Building Inspections

COMMERCIAL	
Minimum Building Permit	\$100.00
Building	\$0.17 per square foot
Docks and Piers	\$100.00 + \$0.17 per square foot
Bulkhead/Seawall/Retaining Walls	\$100.00 + \$0.17 per square foot
Swimming Pool	\$100
Modular	\$100.00 + \$0.22 per square foot
Construction Trailer	\$100.00
Electrical	\$0.08 per square foot
Minimum Electrical	\$100.00
Electrical Change Out	\$100.00 + \$15.00 per panel
Mechanical	\$0.08 per square foot
Minimum Mechanical	\$100.00
Mechanical Change Out	\$100.00 per unit
Gas Piping	\$100.00 + 20.00 per appliance
Minimum Plumbing	\$100.00 + \$10.00 per fixture
Temporary Service Pole	\$100.00
Insulation	\$100.00
Demolition	\$200.00
Refrigeration	\$100.00 1 st ton + \$20.00 each additional ton
Occupancy Inspection	\$100.00
Cooking Hood Type I	\$200.00
Cooking Hood Type II	\$100.00
Fuel Tanks	\$100.00 per tank
Plan Review	\$75.00
Special Inspection	\$25.00 per ¼ hour
Tech Fee	\$10.00

****DOUBLE PERMIT FEES WILL BE CHARGED FOR WORK DONE WITHOUT A PERMIT****

HOLLY RIDGE FEE SCHEDULE 2018 – 2019

CAMPSITES AND RV PARKS	
Electrical	\$100.00 + \$10.00 per campsite
Plumbing	\$100.00 + \$10.00 per campsite

SIGNS	
On Premise Sign	\$60.00
Attached Sign	\$60.00
Off Premise Sign (32 Square Feet or Less)	\$200.00
Off Premise Sign (64 Square Feet)	\$500.00

PLANNING AND ZONING FEES	
Zoning Permit Residential	\$60.00
Zoning Permit Commercial	\$80.00
Ordinance Text Amendments	\$300.00
Interpretations/Appeals	\$300.00
Rezoning	\$300.00
Conditional Use	\$300.00
Variance Request	\$300.00
Annexation Request	\$300.00

SUBDIVISIONS	
Exempt Plat Review	\$50.00
Major Sketch Plan	\$300.00
Major Preliminary Plat	\$300.00
Major Final Plat	\$200.00
Minor Preliminary Plat	\$250.00
Minor Final Plat	\$200.00
Rural Subdivision	\$250.00

CELL TOWERS	
Tower Applications and Permits	\$500.00
Collection Antenna	\$300.00

HOLLY RIDGE FEE SCHEDULE 2018 – 2019

FIRE INSPECTION	
Less than 5,000 square feet	\$50.00
Up to 10,000 square feet	\$50.00
More than 10,000 square feet	\$150.00
Sprinkler System	\$125.00 + \$2.00 per sprinkler head
Fire Pump	\$100.00
Fire Alarm	\$100.00
ALE (Alcohol License)	\$100.00
Fireworks (Sale/Display)	\$100.00
Tents greater than 700 square feet	\$50.00
Fixed Fire Suppression Hood	\$200.00
Fuel Tank	\$100.00 per tank
Assisted Living/Group Home	\$100.00 new / \$50.00 annual
Foster Care/Family Care/Daycare	\$50.00

OPERATIONAL PERMITS	
Amusement Buildings	\$60.00
Carnivals and Fairs	\$60.00
Combustible Dust Producing Operations	\$60.00
Covered Mall Buildings	\$60.00
Exhibits and Trade Shows	\$60.00
Explosives*	\$100.00
Flammable and Combustible Liquids	\$60.00
Fumigation and Thermal Insecticidal Fogging	\$60.00
Hazardous Materials	\$60.00
Liquid or Gas Fueled Vehicles	\$60.00
Equipment in Assembly Buildings	\$60.00
Private Fire Hydrants	\$60.00
Pyrotechnic Materials	\$60.00
Spraying or Dipping	\$60.00
Temporary Membrane Structures	\$60.00
Temporary Use Permit	\$60.00

*EXCEPTION – FIREWORKS ALLOWED BY NCGS 14-414

HOLLY RIDGE FEE SCHEDULE 2018 – 2019

REFUND POLICY	
After 6 Months	No Refund
Before 6 Months	Refundable on buildings and trade permits by approval only
Non-Refundable Fees	Zoning, Planning, Tech Fee and Homeowner Recovery

ANNUAL INSPECTIONS	
Level I	\$35.00
Level II	\$45.00
Level III	\$55.00

***Annual Inspections are done on real estate offices, convenience stores, mini storages, garages, etc.**

QUARTERLY (EVERY 3 MOS) INSPECTIONS	
Level II	\$45.00/quarter
Level III	\$55.00/quarter

***Quarterly Inspections are done on rest homes, day cares, high hazard buildings, etc.**

RE-INSPECTION FEES	
First Re-Inspection – Within 30 days	No charge if in compliance or \$25.00 plus \$10.00 for each violation
Second Inspection – Within 30 days	No charge if in compliance or \$25.00 plus \$10.00 for each violation
Third Inspection – Within 30 days	Citation of \$100.00 per day for each day not in compliance

