



# HOLLY RIDGE POLICE DEPARTMENT



**Chief Michael Sorg Jr.**

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## Holly Ridge Police Captain

**Pay Grade 21: \$51,627.00 - \$73,754**

The Town of Holly Ridge is seeking an individual to fill the position of Police Captain. This position reports directly to the Chief of Police and serves as the daily operations commander, with direct supervisory oversight over the Patrol and the Support Services Divisions of the Police Department.

The behavioral competencies the candidate must demonstrate include, but are not limited to integrity, accountability, adaptability, and service commitment. The candidate must be a visionary with a proven record of initiative, innovated ideas and sound decision making.

This is a sworn officer position, as such candidates will have to meet all the necessary requirements of a police officer in the State of North Carolina. The candidate must also have at least 10 years of progressively responsible experience in phases of police work in a law enforcement agency, preferably within the State of North Carolina.

The candidate must also have a minimum of 5 years of experience as a supervisor in a law enforcement agency. A combination of formal education and experience that provides the necessary knowledge, skills and abilities will be considered on a case to case basis.

Must either possess NC Law Enforcement Certification or be eligible for immediate certification with NC Criminal Justice Education and Standards Commission, if applying from out of state. Must also possess a valid North Carolina driver's license at the time of appointment.

**Process:** Selected candidates will be invited to participate in an interview center in Holly Ridge tentatively scheduled for September 9-11, 2020.

At the time of conditional offer of employment, a potential candidate would have to successfully complete the same pre hire steps as a candidate for a regular police officer position to include, but not limited to; medical exam, psychological evaluation, complete background investigation, drug testing, polygraph examination, firearms qualification and physical fitness evaluation.

Mailing Address:  
PO Box 145, Holly Ridge, NC 28445

Physical Address:  
313 Sound Road, Holly Ridge, NC 28445

\* Phone (910) 329-4076 \* Fax (910) 329-1331\*  
Email: [admin@hollyridgepd.net](mailto:admin@hollyridgepd.net) [www.townofhollyridge.net](http://www.townofhollyridge.net)



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**Internal Candidates:** Should submit a resume and cover letter through their chain of command to be considered.

**External Candidates:** Please submit the following for consideration:

1. Resume and cover letter
2. Town of Holly Ridge Application  
<https://www.hollyridgenc.org/DocumentCenter/View/549/Employment-Application>
3. NC Personal History Statement (form F-3)  
<https://ncdoj.gov/download/16/general-information/15457/f-3le-personal-history.pdf>

**Application packets can be submitted one of two ways:**

1. Electronically to the Chief of Police at [msorg@hollyridgepd.net](mailto:msorg@hollyridgepd.net), or
2. Mailed to Holly Ridge Police Department at 313 Sound Road Holly Ridge, NC 28445.

The closing date for applications will be **September 3, 2020 at 5 p.m.**

The Town of Holly Ridge is an Equal Opportunity/Affirmative Action Employer.

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